

City of Meriden

Permit # _____

103 E MAIN ST.
PO BOX 262
MERIDEN, KS 66512

PHONE: (785)484-3450

FAX (785)484-3707

BUILDING PERMIT APPLICATION

1. APPLICANT INFORMATION:

NAME _____
ADDRESS _____
TELEPHONE (DAY) _____ (NIGHT) _____

2. PROPERTY INFORMATION:

LOCATION _____
LEGAL DESCRIPTION _____
OWNER'S NAME _____
OWNER'S ADDRESS _____
TELEPHONE (DAY) _____ (NIGHT) _____

3. PROJECT INFORMATION:

A. _____ CONSTRUCTION _____ ALTERATION
_____ RELOCATION _____ DEMOLITION

B. _____ SINGLE FAMILY DWELLING _____ BEDROOMS
_____ TWO FAMILY DWELLING WITH _____ BEDROOMS
_____ MULTIPLE FAMILY DWELLING WITH _____ UNITS
_____ OFFICE/INSTITUTIONAL STRUCTURE
_____ COMMERCIAL STRUCTURE
_____ INDUSTRIAL STRUCTURE
_____ MOBILE HOME
_____ OTHER

C. COST OF CONSTRUCTION _____

D. VALUE OF CONSTRUCTION _____

E. ESTIMATED STARTING DATE _____

F. ESTIMATED DATE OF COMPLETION _____

G. NAME OF CONTRACTOR _____

H. ADDRESS OF CONTRACTOR _____

LICENSE NUMBER _____ PHONE NUMBER _____

316-687-2470 or 1-800-DIG-SAFE

City of Meriden

Permit # _____

- I. IF A FREE STANDING RESIDENTIAL STRUCTURE OR STRUCTURE INVOLVING A BUSINESS OR COMMERCIAL PURPOSE, AN ARCHITECT OR ENGINEER
- J. A SITE (LOT) PLAN MUST BE ATTACHED HERETO, WHICH INDICATES LOT DIMENSIONS, LOCATION OF STRUCTURE, DIMENSIONS OF STRUCTURE, BUILDING SET BACK LINES, STREET NAMES, PARKING AREAS, THE LOCATION OF THE UTILITY TRUNK LINES AND THE LOCATION OF UTILITY SERVICE LINES AND EASEMENTS.
- K. DRAWING OF THE STRUCTURE MUST BE ATTACHED HERETO IN SUCH DETAIL AS THE MERIDEN BUILDING INSPECTOR MAY REQUIRE.
EXISTING ZONE USE _____
- L. PROPOSED ZONE USE _____
- M. A COPY OF FINAL PLAT AREA MUST BE SUBMITTED WITH APPLICATION (WHICH CAN BE OBTAINED AT JEFFERSON COUNTY REGISTER OF DEEDS)
- N. HAS RESEARCH BEEN COMPLETED FOR ALL EXISTING EASEMENTS ON PROPERTY. _____

- O. BUILDING HEIGHT AFTER CONSTRUCTION _____
- P. EXISTING STRUCTURE AREA (SQUARE FEET) _____
- Q. NEW STRUCTURE AREA (SQUARE FEET) _____
- R. TOTAL STRUCTURE AREA (SQUARE FEET) _____
- S. LOT AREA (SQUARE FEET) _____
- T. PARKING AREA: BEFORE _____ AFTER _____
- U. WILL THERE BE ELECTRICAL WORK ON THE STRUCTURE? _____
IF SO, PLEASE DESCRIBE: _____

- V. WILL THERE BE PULMBING ON STRUCTURE? _____
IF SO, PLEASE DESCRIBE: _____

- X. ELEVATION OF EXISTING LINES _____
CHECKED BY: City Building Inspector _____

City of Meriden

Permit # _____

Y. TITLE INSURANCE OR TITLE OPINION IS REQUIRED _____
CHECKED BY: City Building Inspector _____

Z. LETTER FROM WATER DISTRICT CONFIRMING TO THE CITY WATER METER AVAILBILTY
CHECKED BY: City Building Inspector _____ Office _____

BY THIS SIGNATURE, YOU AGREE TO CONSTRUCTION COMPLIANCE AND TO:

_____ Signature of Contractor or Authorized Agent	_____ Date
_____ Signature of Applicant	_____ Date
_____ Approved for Issuance	_____ Date

\$ _____
PERMIT FEE

Building Inspector: Paul Crawford (785) 409-9829
City Engineer: Mark Bachamp (785)539-6900

CITY OF MERIDEN

BUILDREER'S NOTICE

1. The fee for building permits is in accordance with City policy.
2. Non-portable buildings and structures are not allowed on easements. It is the applicant's responsibility to know where easements are located.
3. The City of Meriden is zoned. There are restrictions on lot size, building area, building height, parking area, set backs ect. It is the applicant's responsibility to comply with these requirements.
4. This permit will be issued on the condition that the undersigned property owner certifies that no connections currently exist or will be made to the Public Sanitary Sewer System directly or indirectly, of roof drainage water, ground or storm water, foundation drains, garage or areaway drains. Violation of the City regulations, prohibiting the above mentioned connections shall be a misdemeanor and punishable by a fine.
5. This permit is issued in the condition that a Sewer Backflow Prevention Device is installed inline prior to sewer hookup.
6. This permit becomes null and void if work or construction is not completed in a timely manner. Work/Construction must commence within 60 days of the issuance of this permit. "Work/Construction must be completed within 180 days of the issuance of this permit, unless this permit specifically has extended the completion date."
7. This permit issued on the further condition that the undersigned authorizes the Building Inspector for Meriden, Kansas, his/her authorized representative to enter the construction premises for purpose of inspecting the permitted conduct for compliance with all applicable ordinances, statutes, rules, regulations, codes, ect.
8. Prior to occupation/use of the new structure, the Building Inspector shall inspect and approve the structure's electrical, plumbing, and other mechanical systems. The Building Inspector shall also have authority to require such other inspections as may be necessary for determining the safety of such structure and it's compliance with applicable code.
9. Sewer billing will commence after final inspection of sewer hook up and/or confirmation of water meter installation.

PLEASE RETAIN THIS INFORMATION FOR YOUR RECORDS

COMMERCIAL & RESIDENTIAL INSPECTIONS

- | | |
|-------------------------------|-------------------------|
| 1. Set Back Dimensions | 10. Rough Electrical |
| 2. Temporary Electrical | 11. Rough Heating |
| 3. Ground Work Plumbing | 12. Finished Plumbi |
| 4. Foundations & Flooring | 13. Finished Electrical |
| 5. Basement or Stem Walls | 14. Finished Heating |
| 6. Basement Floors & Drives | 15. Back Flow |
| 7. Waterproofing & Foundation | 16. Fire Sprinkler |
| 8. Rough Framing | 17. Final |
| 9. Rough Plumbing | |

Number of Inspections will vary per project

BUILDING PERMIT FEES:

Single Family Dwelling- \$150.00

Commercial- \$250.00

Residential Additions- \$100.00

Commercial Additions- \$150.00

Misc. Permit (fence, deck, ect.) \$100.00

Demolition- \$50.00

Gas/Electric Hookup- \$75.00

Sewer Connection fee is \$750.00 for all new construction. This includes inspection fee.

BUILDER RESPONSIBILITIES

It is the responsibility of all **CONTRACTORS & SUB-CONTRACTORS** and **OWNERS** to know the Uniform Building Codes and Acceptable Materials. If you are not familiar with them, copies are available for review at City Hall or call the respective inspector.

A copy of your plans and specifications must be left with the City Clerk's office before your permit can be issued. It may take up to 14 working days from the time your completed application is submitted until a building permit is issued.

The Inspection Sheet must be posted on the job site at the time construction begins. The card must remain on the job site until all inspections are completed. **Please call Paul Crawford to arrange inspections at: 785-409-9829**, or City Hall for any questions.

It is not the inspector's responsibility to police the job. Any work requiring an inspection that is covered up prior to inspection will be uncovered to fully expose said work. Let's work together to make everyone's job easier. Any doubt or question, please check it out.

The Subs, General Contractor, or the Owner is required to give the City Inspector 48 hour notice when an inspection is needed. Alternate times can be arranged but additional cost may be incurred.

Note if approved, your permit is based on the information provided by the applicant. Incorrect information may result in legal action by the City and denial of future permits applications

NO OCUPANCY PERMIT SHALL BE ISSUED UNTIL ALL INSPECTION FEES ARE PAID IN FULL. A COMPLETED INSPECTION SHEET & A SIGNED CONTRACT FOR UTILITY SERVICES IS ON FILE AT CITY HALL.

Please retain all information for your records

The City of Meriden is a
member of the Uniform
Building Code Compliance
and has adopted by Ordinance

Helpful Numbers:

City Building Inspector:

Paul Crawford

785-409-9829

prc68@hotmail.com

City Engineer:

Mark Bachamp, PE

Olsson Associates

301 S 4th St

Suite 110

Manhattan, KS 66503

mbachamp@olssonassociates.com

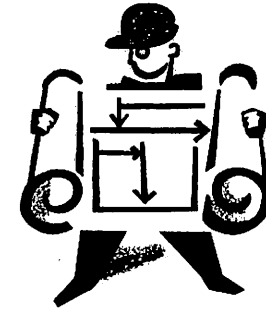
CALL BEFORE YOU DIG

1-316-687-2470 OR

1-800-DIG-SAFE

BUILDING PERMIT

INFORMATION



CITY OF MERIDEN

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Meriden, KS 66512
Phone (785) 484-3450
Fax (785) 484-3707
Official Website:
meridenks.com

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