

**CITY OF MERIDEN
APPROVED MINUTES
SPECIAL CITY COUNCIL MEETING
AUGUST 23, 2017**

MEETING CALLED TO ORDER AT 7:13PM

THOSE PRESENT

Council Members: Dana Boyer Ty Buschbom BJ Whiteman

Wade Schneider, Mayor Carrie Daniels, City Clerk Lee Hendricks, City Attorney

NOT PRESENT

Floyd Cozadd

NEW BUSINESS

Jackie & Nick Cummings, owners of Game Day Bar and Grill were invited to the meeting to address their patrons parking in no parking areas and the request to let the city staff know a month in advance when having a band outside in the beer garden area. Mayor Schneider would like the notice regarding the bands, to be listed in the memo area of the City's Sewer billing. Chief Boyer suggested that Mr. Cummings contact Westar about possibly placing more lights behind the bar. Jackie will discuss the parking situation with her delivery drivers in regards to the alleyway and to please not park in driveway residential driveways.

Discussion was held on SM Ball Trash change of ownership to BNA Inland Waste Solutions. Council was fine with the transfer of ownership.

OLD BUSINESS

The Maintenance Departments Job Descriptions were reviewed and changes made as follows:

Motion was made by Dana Boyer, seconded by Ty Buschbom, to approve the creation & of two separate maintenance positions 1) Wastewater & Parks - James Wells 2) Streets & Ditches - Matt Williams and at some point, adding pay grade levels. Motion passed 3-0.

MAINTENANCE TIME

James Wells informed council about the prior fogger purchase that was cancelled at the last minute by company. He submitted two new quotes.

Motion made by Dana Boyer, seconded by Ty Buschbom, to rescind prior motion for 6k fogger. Motion passed 3-0.

Motion made by Dana Boyer, seconded by BJ Whiteman, to have James Wells spend up to \$1,800 to purchase the Mobile Thermo Fogger. Motion passed 3-0.

Matt Williams handed out the monthly road report. Asphalt dig outs were explained, along with vendors that Matt contacted. Hamm's had the better price. Matt's list of six projects total cost would be about a \$2,000 more for Hamm's to do it opposed to it being done in-house by both he and James of which would take longer too.

Discussion was held about the street funds, money that was put back for the grant and council wondered if the street grant was still even available.

The six projects Matt listed, were the ones that he felt needed done before winter. Matt explained that he and James would do the dig outs, install in the crushed concrete and the 6 inches of ABS and Hamm's would lay the asphalt.

Motion was made by Dana Boyer, seconded by Ty Buschbom, for Hamm's to come in for the quoted laydown price of \$11,625.50. Motion passed 3-0.

MAINTENANCE DEPARTMENT-CON'T

Randy Penry's ditch tube to be placed at 509 South Palmberg Street was discussed. The Penry's agreed to pay for the ditch tube and the city will install it for them, to help alleviate drainage issues affecting their property and their neighbor's property to the North as well.

Discussion was held on the storm drain for the Elementary school and 506 Miller Street drainage problem as well. These are projects that need to be dealt with in the dry season and Matt has spoken to the land owners about future work that needs to be done.

The house at 211 S Maple Street will be up for sale at the Jefferson County Tax Sale on September 1, 2017.

ATTORNEY TIME

Lee Hendricks relayed that he, Clerk Daniels, Ty Buschbom met for three and a half hours reviewing all the Codes and narrowed down all questions from the League of Municipalities. Lee has a five page letter prepared to send to them and recommended council go over the few needing finalized.

*Motion made by Dana Boyer, seconded by BJ Whiteman, to appoint Ty as our City Treasurer.
Motion passed 3-0.*

*Motion made by Dana Boyer, seconded by BJ Whiteman, to amend prior motion to list Ty Buschbom as Co-Treasurer, as Floyd Cozadd has taken a leave of absence and still considered the City Treasurer.
Motion passed 3-0.*

REQUEST FOR SERVICE

Discussion was held on Joe Boatwright's Request for Service. The flooding of his property and garage due back up of Randy Penry's ditch tube being clogged. Matt Williams spoke with Randy's wife and they are requesting a new ditch tube for this area.

POLICE DEPARTMENT

The County is going to have a new computer system next month called the Enterpol System. Chief Boyer said the city does not have access to it. Meriden Police Department will be able to get their own data without having to go to the County. They would also have statewide access of other Police Departments sharing information on searches and other important information. A standalone system and a tower is a onetime fee of \$4,000 with a maintenance fee of \$1,600 a year. It has a lot of different things it can do along with twenty-four hours IT support.

Motion was made by BJ Whiteman, and seconded by Ty Buschbom, for the purchase of the "Enterpol" standalone computer system and tower for \$4,000 and the yearly maintenance fee of \$1,600, for the Meriden Police Department. Motion passed 3-0.

Jason would like Council to think about for next year for a pole camera that really does not look like a camera. It can easily be moved and can be put up really high. It is something that could be used year round too. Clerk Daniels reminded Council that this is something that could come out of the City's Equipment Reserve Fund and it would pay for itself by protecting the city assets and property.

Motion from Dana Boyer, seconded by Ty Buschbom, to order a pole camera, not to exceed \$3000, with the purchase amount to come out of the Equipment Reserve Fund. Motion passed 3-0.

MAYOR TIME

Charlene Soward's letter of resignation was reviewed.

Motion was made by Dana Boyer, seconded by Ty Buschbom, to accept Charlene's resignation and to pay her for vacation time she earned on September 10, 2017, on the September 12, 2017 payroll, based on the assumption that she stays until September 29, 2017, as noted. Motion passed 3-0.

MAYOR TIME-CON'T

Motion was made by Dana Boyer, seconded by Ty Buschbom, to go into executive session to discuss non-elected personnel and asked that legal counsel stay to discuss open vacancy, for fifteen minutes beginning at 8:31PM. Motion passed 3-0.

Back in Regular session.

Clerk Daniels was directed to turn in her time study as they were going to use the time study's to determine if another person was needed. Clerk Daniels relayed it would not show what they needed to know as.

Mayor Schneider presented council with his resignation letter effective October 11th due to the fact that he will be moving.

Motion made by Dana seconded by Ty Buschbom, to accept the Mayors resignation as of October 11, 2017. Motion passed 3-0.

Mayor Schneider would like it noted that he feels the city should pay the twenty dollar filing fee for someone who paid to be on the ballot, since they are filing for a volunteer seat.

Motion was made by Dana Boyer, seconded by Ty Buschbom, once the elected positions are accepted, the city should reimburse the filing cost. Motion passed 3-0.

Dana Boyer relayed that the K-4 Sports is wanting to use Lacey Field during the off season times. Dana Boyer is to send Kelly Midgley a letter.

MOTION TO APPROVE THE MINUTES

Motion was made by Ty Buschbom, seconded by BJ Whiteman, to approve the June 20, 2017 minutes. Motion passed 3-0.

Motion made Dana Boyer, seconded by Ty Buschbom, to approve the July 5, 2017 minutes. Motion passed 3-0.

MOTION TO APPROVE EXPENDITURES

Motion was made by BJ Whiteman, seconded by Dana Boyer, to approve the expenditures. Motion passed 3-0.

CONTINUE OR ADJOURN THE MEETING

Motion was made by Ty Buschbom, seconded by seconded by BJ Whiteman, to adjourn the meeting. Motion passed 3-0.

Respectfully submitted by: Carrie M. Daniels, City Clerk
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