

**CITY OF MERIDEN
APPROVED MINUTES
REGULAR CITY COUNCIL MEETING
FEBRUARY 9, 2016**

MEETING CALLED TO ORDER AT 7:06

THOSE PRESENT

Council Members: Karl Dillenbeck Floyd Cozadd Dana Boyer Zac Surritt
Carrie Daniels, City Clerk Wade Schneider, Mayor Lee Hendricks, City Attorney

NOT PRESENT

Council Members: Dicy Albrecht

OLD BUSINESS

NEW BUSINESS

John Welch, Meriden's City Auditor with Sink Gordon & Associates, was present to review the 2015 City Audit with Council. There were no budget or statutory violations to report and all the reported funds looked good. All deposits and investments were covered by pledged securities as well. He reviewed all the City Funds with Council and the 2015 Audit went very well, no surprises and all records confirmed were in good shape.

JJ Scott, Canon Account Representative, introduced himself and relay the specifics discussed between the city office and himself, regarding the possible purchase of a new color copier for City Hall. Council was reassured of the buyout terms and that all memory from the present copier would be erased prior to returning the Toshiba Copier and that Cannon would handle the shipping cost.

Motion was made by Dana Boyer, seconded by Karl Dillenbeck, to sign the Canon Lease Agreement and agree to Canon's Buyout Proposal of the remaining Toshiba Lease Agreement. Motion passed 4-0.

Josh Skahan with JW Ball Association, was present to let Council know that on April 2, 2016, they will be hosting a ball tournament fundraiser at the City's Lacey Park Baseball Diamond. They are requesting that alcohol be allowed at this Adult Fundraising Event. The JW Ball Association presented Council a copy (see attachment A) of the release form that all the players will sign before the event. Council requested that Police Officers be present during the event. City Attorney Lee Hendricks will need to draft a Resolution regarding this event. Council asked Clerk Daniels to get with Ron Bolz, City's Insurance Agent, regarding insurance at the park in regards to this event.

Motion was made by Karl Dillenbeck, seconded by Floyd Cozadd, to allow alcohol in cans only, beginning at 8:00am and ending at 10:00pm on April 2, 2016, with Police Officers present during event. Motion passed 4-0. Dana Boyer abstained.

Clerk Daniels relayed that the postage machine lease is up for renewal now and the need for an updated machine is imperative, due to the fact that the one in the office is going to be discontinued.

Motion was made by Dana Boyer, seconded by Zach Surritt, to approve the new postage machine lease presented to council through Pitney Bowes. Motion passed 4-0.

Discussion about the JUS annual contract was held.

Motion was made by Dana Boyer, seconded by Karl Dillenbeck to approve the JUS annual contract for \$550.00. Motion passed 4-0.

Clerk Daniels informed Council of the KBI Interface through Jayhawk Court Software. Soon all cities will be required to submit the Kansas Adult Disposition Reports online. The KBI Interface will come through the Court Software and data be submitted through each case. There is a onetime set-up fee of \$1,500.00 and training will be provided to all customers through webinar and phone support whenever needed.

Motion was made by Dana Boyer, seconded by Floyd Cozadd, to approve the KBI Interface in the amount of \$1,500.00 and the expense will come out of the Court Fund as well. Motion passed 4-0.

NEW BUSINESS

There is a onetime set-up fee of \$1,500.00 and training will be provided to all customers through a webinar.
Motion was made by Dana Boyer, seconded by Floyd Cozadd, to approve the KBI Interface in the amount of \$1,500.00 and the expense will come out of the Court Fund as well. Motion passed 4-0.

Council discussed the bathroom at City Hall and reviewed the updates needed and bids received.
Motion was made by Karl Dillenbeck, seconded by Zach Surrutt, to approve the bid from 4-R Contracting/Capital City Renovation for labor in the amount of \$800 and for the purchase by the City of bathroom commodities/fixtures, not to exceed \$1,600.00. Motion passed 4-0.

SEWER DELINQUENCIES

Delinquent Utility Accounts were presented to Council. City Attorney Lee Hendricks was directed to send newly revised pay agreements and for Charlene to investigate the status of the foreclosed property at 3415 82nd Street.

POLICE TIME

Chief Boyer informed Council that the black exterior vest cover was purchased for Officer Travis Mumma for \$235.00. Topeka Police Department Officer Travis Jepson, sells these vests at a part time job and Chief Boyer has two more Officers wanting them as well.

Chief Boyer found a three drawer fire proof safe for the Police Office, for \$1,500 which included delivery.
Motion was made by Zac Surrutt, seconded by Floyd Cozadd, to approve the purchase of a fire proof safe in the amount of \$1,500. Motion passed 4-0.

Chief Boyer reminded Council of the fundraiser sponsored by Mulligans that will be held Friday, February 12, 2016, at Jefferson West High School. Vienna Unrah is the Secretary for the Jefferson West Elementary School and was involved in a bad accident on 46th Street and K-4 Highway. She will be the beneficiary of this Fundraiser and everyone was encouraged to show up to support her.

MAINTENANCE DEPARTMENT TIME

Doug Scott presented Council with three bids for yearly maintenance on the City's three generators. Discussion held regarding the comparisons and Great Plains was noted to be Generac Certified.
Motion was made by Dana Boyer, seconded by Zach Surrutt, to join forces with Great Plains Generator. The two generators at the lagoon will be charged to Repair & Maintenance from the Sewer Fund and the Generator at City Hall will be charged to Repair & Maintenance in the General Fund, with the option to discontinue after one year, if not satisfied. Motion passed 4-0.

Doug relayed that the asphalt over the tube at Paul's Circle will be repaired at no cost to the City by Westar.

Discussion held regarding the purchase of the old car wash property behind City Hall, owned by John King.
Motion was made by Dana Boyer, seconded by Karl Dillenbeck, to offer John King a \$10k lump sum for the building and lot. Motion passed 4-0.

Council was also updated on the progress at the park. More gravel will need to be ordered for the parking lot and the base is looking really good at this time.

ATTORNEY TIME

Lee Hendricks relayed to Council that the League of Kansas Municipalities is wanting the new City Code book to be finalized. Lee expressed that this is a very lengthy process and that he would try to have a portion of it ready to finalize, at the next City Council Meeting.

MAYOR TIME

Mayor Schneider informed Council, that he had received an email from Councilwoman, Dicy Albrecht *Motion was made by Dana Boyer, seconded by Karl Dillenbeck, to accept council person Dicy Albrecht's resignation. Motion passed 4-0.*

APPROVE THE MINUTES

*Motion was made by Zac Surritt, seconded by Floyd Cozadd, to approve the minutes.
Motion passed 4-0.*

APPROVE EXPENDITURES

*Motion was made by Dana Boyer, seconded by Floyd Cozadd, to approve the city expenditures.
Motion passed 4-0.*

CONTINUE OR ADJOURN THE MEETING

*Motion was made by Dana Boyer, seconded by Karl Dillenbeck, to adjourn the meeting.
Motion passed 4-0.*

Respectfully Submitted by: Carrie M. Daniels, City Clerk
Carrie M. Daniels, City Clerk

