

**CITY OF MERIDEN
APPROVED MINUTES
CITY COUNCIL MEETING
FEBRUARY 13, 2018**

MEETING CALLED TO ORDER AT 7:02 PM

THOSE PRESENT

Council Members: Richard White Jacqueline Cummings Ty Buschbom BJ Whiteman
Dana Boyer, Mayor Carrie Daniels, City Clerk Lee Hendricks, City Attorney

NOT PRESENT

Council Member: Floyd Cozadd

OLD BUSINESS

Council revisited the ditch improvement request from Michael Davis at 200 East Water Street. Mark Bachamp, City of Meriden's Engineer with Olsson Associates, forwarded a quick analysis for pipe size for that location. (See Attachment A/Pages 1-3). Mr. Davis would like to just have riprap installed in the ditches. After further discussion, the following motion was then made:

Motion was made by Richard White, seconded by Ty Buschbom, to riprap entire ditch at 200 East Water Street. Motion passed 4-0.

NEW BUSINESS

Molly Kearney was present and would like to open a non-profit business at 101 East Main Street that would provide donated shoes and clothing, in the event of local disasters, fires, flooding and children entering foster care that are in need of clothing in Jefferson County. She would like to help the schools with various volunteer work as well and is asking council for permission to open this type of business. The business will be accepting donations of clothes, shoes, and possibly gas or food cards to use at local businesses. Council thought it was a great service. Mayor Boyer asked if she could provide Clerk Daniels with the business information to give to the Police Department and so it can be posted on the city website and Facebook page.

Kylee Skahan, President of the Jeff West Ball Association (JWBA), informed council of the Lacey Ball Park improvement projects that the association has discussed. She first relayed to council that the donated backstop has been installed on the main ball field and then presented each council member, a couple bids on field fencing. The foul line fencing on both sides of the ballpark is needed, to prevent injuries. The fencing that is currently in place was used, donated fencing and is in very bad shape. The lowest fencing bid presented, was Davis Fencing at \$6,600 and Kylee asked the city what it could help with.

Kylee stated that next year, the JWBA would like to see a new bathroom/concession stand facility. Adam, Vince and Andy Petesch would provide the labor for new laterals for the bathrooms, if the city purchased materials. Chris Tuck, owner of ATM Concrete, would donate the concrete. Discussion was held on the Infrastructure Improvements Fund and utilizing some of that money to go towards the Lacey Ball Park improvements.

Motion was made by Jacqueline Cummings, seconded by BJ Whiteman, to approve the use of \$3,300 from the Infrastructure Improvement Fund to pay for half of the Davis Fencing bid. Motion passed 4-0.

Kylee asked on behalf of the JWBA, that council allow them the ability to schedule and have first dibs on the fields, due to the amount of games and fundraisers they have in place. Lee Hendricks, City Attorney, suggested scheduling times in lieu of locking up gates, so that anyone could play ball on it when it is not in use. Mayor Boyer suggested they send a time schedule to Clerk Daniels, to be placed on the city website and Facebook pages.

Motion was made by Jacqueline Cummings, seconded by Ty Buschbom, to give Jeff West Ball Association field priority over practices or games and if they are not using the field, it will be available to others. Motion passed 4-0.

NEW BUSINESS

Paula Korber and Faye Streeter were present and representing the Jefferson West Class of 1976. They would like to plant a tree in the city park, to commemorate those classmates of 1976 that have passed, along with a plaque with the deceased names on it as well. They will get with James Wells, City Maintenance Park Supervisor, to decide where to plant the tree, once finances are available.

Advantage Computer-Jayhawk Court Software Maintenance Contract (April 2018-2019) was presented. *Motion was made by Richard White, seconded by Ty Buschbom, to approve the yearly Jayhawk Court Software Maintenance Contract. Motion passed 4-0.*

Clerk Daniels presented the **Cox Communication** phone installations quote that Joanne gathered for her. The city currently has analog phones that are about 15 years old. This contract, would bring digital lines with six new phones, including a new line for the Maintenance Department and a conference line for the council room. *Motion was made by BJ Whiteman, seconded by Richard White, to purchase new phones for the Clerks' Office's, Police Department, Maintenance Department and conference phone for the council room, as proposed. Motion passed 4-0.*

Unifirst Corporation-The five year maintenance contract for the city mats and towels is up for renewal and Clerk Daniels provided a copy of said contract to council, showing discount of up to fifty percent by-weekly. *Motion was made by Richard White, seconded by BJ Whiteman, to approve the contract as presented with Unifirst Corporation. Motion passed 4-0.*

Councilman Ty Buschbom spoke with Council regarding sanctioning a committee for Street Improvements. Ty put together a master plan for the council and committee to consider (See Attachment B). *Motion was made by Ty Buschbom, seconded by Richard White, to sanction creation of Infrastructure Committee. Motion passed 4-0.*

Councilman Richard White would like to see the emergency spending cap be increased from \$500 to \$1,500. Mayor Boyer relayed it changed to \$750 when the city had to replace rotten wood surrounding the windows. She just wanted the new council aware that it had increased. *Motion was made by Richard White, seconded by Ty Buschbom, to raise the emergency cap to \$1,500. Motion passed 4-0.*

SEWER/TRASH DELINQUENT ACCOUNTS

Sewer/Trash Delinquent Accounts were discussed.

POLICE DEPARTMENT TIME

Chief Boyer relayed the school zones are being patrolled. Kevin Gibson is going to day shift at Jefferson County so his hours may change.

The Pole Camera is up and running. Chief Boyer had to purchase "Hot Spot" to be able to get a connection on the laptop.

Abatements will be started again soon. Chief Boyer relayed information on the Ordinance pertaining to the movement of vehicles. If the vehicle is not registered, it can be towed. Most of those abated people come to court and take care of it. He requested council drive around town to view what he is talking about to understand.

Chief Boyer relayed that last Saturday at Game Day Bar and Grille, was a good night. With the new football field and the thought of 200-300 people at the games, concerns him a bit.

MAINTENANCE DEPARTMENT TIME

Matt Williams, Street Supervisor, discussed the asphalt and concrete, (of which Bettis included four inch patching) verses chip and seal. The Infrastructure Committee will consist of Ty Buschbom, Matt Williams,

MAINTENANCE DEPARTMENT TIME-CONTINUED

Richard White and when Ty leaves, Floyd Cozadd or Jackie Cummings will take his place on the committee. *Motion was made by Richard White, seconded by Ty Buschbom, to have Matt Williams move forward on the chip and seal bid. Motion passed 4-0.*

Matt Williams asked council about the call in to work time allotment currently in place. He didn't feel it was worth his time when on call, to get paid for fifteen minutes when called in due to pumps or snow removal. He asked it be increased to two hours minimum. After further discussion, the following motion was made: *Motion was made by Richard White, seconded by BJ Whiteman, the pay be an automatic one hour "show up" time, if employees are called back into work. Motion passed 4-0.*

ATTORNEY TIME

Lee Hendricks, City Attorney, discussed alcohol within two hundred feet of a church with council and asked them to think about this and anything else in the code book, that might need reviewed.

Lee reviewed with council, the viewing of timecards and legality. He felt the office and maintenance were fine to view, but that the Police Department time is different as they do not want the hours they work or out on patrol, known to public.

MAYOR TIME

Council discussed Joanne Weddle's position and rate of pay.

Motion was made by Richard White, seconded by Ty Buschbom, to increase Joanne's salary to \$14.00 per hour. Motion passed 4-0.

Discussion was held on office work load and Joanne's position being part time.

Motion was made by BJ Whiteman, to close the doors on Tuesday and Thursday at 3:00 pm. Motion failed for lack of a second.

Motion was made by BJ Whiteman, seconded by Ty Buschbom, to close City Hall doors at 4:00 pm on Tuesday and Thursday. Motion passed 4-0.

Motion was made by Ty Buschbom, seconded by BJ Whiteman, to retroactively pay Joanne her raise from the end of her ninety day probation to now. Motion passed 4-0.

MOTION TO APPROVE THE MINUTES

Motion was made by Richard White, seconded by Jacqueline Cummings, to approve the minutes after correction is made. Motion passed 4-0.

MOTION TO APPROVE EXPENDITURES

Motion was made by Ty Buschbom, seconded by Jacqueline Cummings, to approve the current expenditures. Motion passed 4-0.

CONTINUE OR ADJOURN THE MEETING

Motion was made by Jacqueline Cummings, seconded by Richard White, to adjourn the meeting. Motion passed 4-0.

Respectfully submitted by: *Carrie M. Daniels* City Clerk
Carrie M. Daniels, City Clerk

